JOB DESCRIPTION
Seasonal Naturalist

JOB SUMMARY
The seasonal Naturalist serves in front-line position during the peak visitor season by staffing the nature center and co-leading summer camp programs. The naturalist is responsible for engaging visitors with a high level of customer service while providing a rich educational experience for all.

This is a seasonal (June through mid-September) position scheduled for 40 hours/week. Work will include at least one weekend day per week and may include holidays. Compensation is $14/hour. Two positions are available for the summer season.

ESSENTIAL DUTIES AND RESPONSIBILITIES
- Perform all of the nature center’s visitor service duties including greeting visitors; processing admissions, memberships, and retail sales; opening and closing the front desk; and responding to visitor inquiries by phone, email, and in person.
- Engage visitors (ranging from children to adults) in the nature center, botanic garden, and throughout campus by providing roving interpretation; presenting educational programs; and leading activities and tours.
- Co-lead summer nature camp programs. Assist with development of activities for programs.
- Participate in daily animal husbandry tasks including cleaning raptor enclosures and herp habitats; preparing food and feeding; and ensuring that policies and protocols are followed consistently.
- Assist with the planning and execution of special events.
- Represent SNCO at offsite outreach events such as community fairs, festivals, and other events.
- Perform special assignments and projects as assigned.

MINIMUM QUALIFICATIONS
Education and Experience
- Bachelor’s degree (or working toward a degree) in biology, environmental sciences, education, or related field.
- Previous experience as a naturalist, outdoor educator, or in similar position, is highly preferred.
- Working knowledge of local flora and fauna.
- Previous experience teaching, leading public programs, public speaking, or customer service is valued.

Skills and Abilities
- Excellent customer service skills.
- Excellent communication skills; written, verbal and listening.
- Strong organizational skills and an ability to multitask.
- Ability to adapt and be flexible with quickly changing environments.
- Strong spirit of cooperation and teamwork with strong interpersonal skills and a good sense of humor.
- Must be able to sit or stand for extended periods of time and lift up to 50lbs.
- Must be able to climb stairs.
- Must be able to work outdoors in hot, cold, wet and/or dry conditions and engage in sustained physical activity throughout the day during all seasons.
Certifications, Licenses, and/or Registrations:
- Must have a valid driver’s license, dependable vehicle, and be willing to travel in the region for offsite programming.
- Clean background check and driving record.

HOW TO APPLY
Send a cover letter expressing your interest and fit for the position, resume, and contact information for at least two professional/academic references, to: info@snco.org. Please include the position title in the subject line of the email. Open until filled.